

RIPLEY TOWN COUNCIL

Minutes of the Meeting held on 30 October 2007 at the Town Hall, Ripley.

PRESENT

Councillor R A P Phillips-Forsyth (in the Chair)

Councillors R P Ashton, Mrs J N Blake, D Bowley, Mrs E A Bowley, G Carlile, S D Carter, Miss L D Cox, C Cutting, I Fisher, M B Gent JP, M J Godfrey, Mrs J H Gregory, M C Hooley, Mrs L Joyes, M C Joyes, Mrs C J Manterfield, D R Neilson, Mrs A S Ward and D A Williams.

One member of the public was in attendance.

4954 MATTERS RAISED BY THE PUBLIC

No matter was raised by the public.

4955 APOLOGIES

An apology for absence was submitted on behalf of Councillor S D Freeborn.

4956 DECLARATION OF MEMBERS INTERESTS

Councillor R P Ashton declared a personal interest in the item discussed in Minute 5010

Councillors D Bowley and Mrs E A Bowley declared a personal interest in the item discussed at Minute 4996

Councillor Mrs J N Blake declared a prejudicial interest in the item discussed in Minute 4965 did not speak and left the meeting during the discussion and decision on this matter

Councillor Mrs A S Ward declared a personal interest in the item discussed in Minute 4965

4957 NON-EXEMPT MINUTES – 18 SEPTEMBER 2007

RESOLVED to confirm as a correct record the Non-Exempt Minutes of the Meeting held on 18 September 2007.

4958 MINUTES – APPOINTMENTS SUB-COMMITTEE – 5 OCTOBER 2007

RESOLVED to approve the recommendations of the Appointments Sub-Committee held on 5 October 2007 as shown at Appendix 1 to these Minutes.

4959 MINUTES – PLANNING SUB-COMMITTEE – 5 OCTOBER 2007

RESOLVED to approve the recommendations of the Planning Sub-Committee held on 5 October 2007 as shown at Appendix 2 to these Minutes.

SEPTEMBER 2007

RESOLVED to receive the Minutes of the Derwent Valley Line Community Rail Partnership held on 6 September 2007.

4961 MINUTES – RIPLEY BUSINESS ENGAGEMENT FORUM – 11 SEPTEMBER 2007

RESOLVED to receive the Minutes of the Ripley Business Engagement Forum held on 11 September 2007.

4962 ITEMS IN EXCLUSION

There were no items to be taken in exclusion other than the item on the Agenda shown at Minute 5010.

4963 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor (Councillor R A P Phillips-Forsyth) reported that he had attended the following functions to represent the Town Council since the last meeting of the Council:-

22 Sept	Derbyshire Day Event
23 Sept	Ripley Amateur Swimming Club and Life Saving (RASCALS) Guinness World Record Attempt
18 Oct	Ripley Hospital League of Friends AGM
21 Oct	High Sheriff's Legal Service Derby Cathedral
23 Oct	Ripley Fair Dinner The Kestrel
24 Oct	Official Opening – Ripley Fair
30 Oct	Peoples Places and Events Book Launch

It was also reported that the Deputy Town Mayor had attended the following functions to represent the Town Council since the last meeting of the Council:-

21 Sept	Salvation Army Community Centre Official Opening after re-instatement.
12 Oct	Amber Valley Stroke Group 21 st Birthday Party
21 Oct	Derbyshire County Council Civic Service

4964 PLANNING APPLICATION AVA/2006/1384 – OUTLINE APPLICATION FOR RESIDENTIAL DEVELOPMENT AT 66 NORMAN ROAD RIPLEY FOR MRS J BETTS BY GRAHAM MARKWELL ASSOCIATES TO WHICH THE COUNCIL HAD RAISED OBJECTIONS.

RESOLVED to note that this planning application which had raised objections from this Council had been approved by the Planning Authority.

4965 TRAFFIC CALMING PARKSIDE HEAGE (MINUTE 4884)

It was reported that the Council's proposals to provide a speed plateau immediately north of 99 Parkside to satisfy the need for traffic calming at this location had been the subject of public consultation amongst local residents. This had proved inconclusive in both establishing support for a speed plateau or the location of such a feature. County Councillor G Carlile had in recognition of the need for a traffic calming solution suggested a vehicle activated sign (VAS) as an alternative. The cost of such a sign was £3,500 and the £1500 difference would be met from the County Councillor's Community Budget.

Currently the County Council as Highway Authority were in the process of re-consulting local residents on the options available as ultimately it would be their decision in this matter.

A petition of 119 signatures supporting the proposed installation of a traffic calming plateau 10m long and 75mm high at the revised proposed site north of 99 Brook Street between 99 Brook Street and 101 Parkside was received.

- RESOLVED 1) to note the current position and
- 2) to forward the petition to the County Council

4996 BLACKSPOT LIGHTING – REQUEST FOR ADDITIONAL STREET LIGHT FOR PADLEY CLOSE RIPLEY – ESTIMATE £1000

RESOLVED that this scheme be included in the 2008/9 Budget proposals and Amber Valley Borough Council be requested to include this scheme in the Blackspot Lighting Programme.

4997 E-ON CENTRAL NETWORKS – UNMETERED ELECTRICITY CONNECTION AGREEMENT - APPROVAL TO SIGN

RESOLVED to authorise the Town Clerk to enter into an agreement with E-on for unmetered electricity connections for the Christmas lights.

4998 PUBLIC CONSULTATION ON THE FUTURE OF LOCAL POST OFFICES – COUNTY COUNCIL PRESS RELEASE AND POST OFFICE NETWORK CLOSURES CONSULTATION – PROPOSED CLOSURE OF HEAGE AND HEAGE ROAD RIPLEY POST OFFICES

It was reported that as part of the national review of Post Offices which would see the closure of 2,500 Post Offices. Two Post Offices in the Town Council Area were on the closure list namely the Windmill Inn Heage and 133 Heage Road Ripley. No direct representations had been made to the Council. Consultation was due to close on 12 November 2007.

Members expressed their concern that if the Heage Post Office closes residents could not walk to a the nearest Post Office because part of the route had no pavement and the geography between Heage and Belper was Hilly. If Heage Road Post Office was retained it would be very convenient for Heage residents and avoid them having to go to the Town Centre.

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- RESOLVED 1) to express dissatisfaction at the Post Office closure proposals and
- 2) to encourage local residents to express their view in respect of the

proposed Post Office closures in the Town Council area.

4999 COUNTY COUNCIL PRESS RELEASES – DISTRIBUTION POLICY

RESOLVED that the circulation to Members of the Town Council of County Council News Releases be restricted to those releases that in the opinion of the Town Clerk are relevant to Ripley Heage and Ambergate.

5000 TRENT BARTON – HOT SPOTS – ANNUAL LIST OF PINCH POINTS AND BOTTLENECKS

RESOLVED to note that in the Trent Barton annual list of pinch points and bottle necks only two locations in the Town Council area had been identified namely Grosvenor Road Ripley
 – caused by on street parking and Tonkers Ripley - caused by unauthorised parking of vehicles in the lay by.

5001 DERBYSHIRE DEVELOPMENT PLANS JOINT ADVISORY COMMITTEE – WASTE SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT – CONSULTATION PREFERRED OPTION REPORT

RESOLVED to note that of the five preferred sites identified in Amber Valley none were
 in the Town Council area.

5002 WAYS TO TACKLE CLIMATE CHANGE AND THE NOTTINGHAM DECLARATION.

It was reported that defra had circulated to Parish Council's a copy of a Guide "Ways to tackle climate change" that offered advice on how Parish and Town Council's can play a substantial role in the drive to combat and mitigate climate change. It also features initiatives which many council's are now involved in. The Climate Change and Sustainable Energy Act 2006 gives local council's specific powers to support local energy saving measures.

The Derbyshire Association of Local Council's has requested Town and Parish Council's in the County to support the Nottingham Declaration on climate change which is a voluntary public pledge on climate change.

RESOLVED 1) to endorse the Nottingham Declaration on Climate Change and
 2) that when the Department of Business, Enterprise and Regulatory Reform is published that this matter be discussed again.

5003 PROVISION OF NEW RIBBON AND PENDANT FOR DEPUTY TOWN MAYOR FOR CIVIC ENGAGEMENTS.

This matter was withdrawn.

5004 DCC COMMUNITY RESPONSE PLAN – TOWN COUNCIL FRAMEWORK

It was reported that at the Derbyshire Association of Local Council's Annual Meeting a template for the Community Response Plan had been provided and Parish and Town Council's had been asked to complete the Plan for their area to provide the County Emergency Planning Team with an information source in any local emergency.

RESOLVED that the Town Clerk provide a Community Response Plan for the Town Council area for consideration by the Council.

5005 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS

RESOLVED 1) to note the information contained in the following Circulars and correspondence:-

- (a) Circular 25/2007 – General
 - (i) Clerk's Pay Award 2007/8
 - (ii) Public Participation Sessions at Parish Council Meetings and Paragraph 12(2) of the Revised Model Code of Conduct
- (b) Circular 26/2007 – General
 - (i) Stakeholder Consultation – Lisp's
 - (b) Increase in Statutory Holiday Entitlement
 - (c) Revenue and Customs Advice Team Workshops
- (c) Circular 27/2007 – Annual Meeting of the Executive Committee and Annual General Meeting Matters
 - (i) Minutes – Annual Meeting of the Executive Committee
Minutes – 15/09/2007
 - (ii) Minutes – 61st Annual General Meeting Minutes – 15/09/2007
 - (iii) Community Response Plan for Civil Emergencies
 - (iv) Local Government Association – East Midlands
 - (v) DALC Subscription 2008/9
 - (vi) Nottingham Declaration on Climate Change
- (d) Circular 28/2007 – Consultation Starts on Changes to Post Office Network
- (e) Circular 29/2007 – Licensing Act 2003 – Removing DPS Requirement for Village Halls and Similar Community Buildings
- (f) Circular 30/2007 – General
 - (i) Derbyshire Flood Defence Fair – 24 October 2007
 - (ii) How to Deal with the Media Training – 19 November 2007
- (g) Funding of the Sector – Request for comments

2) to recommend to the National Association of Local Government that the Government be requested to consider the return of the proceeds of the Business Rate to Local Authorities with a proportion being allocated to Town and Parish Council's.

5006 ACCOUNTS FOR PAYMENT/INCOME

RESOLVED 1) to authorise the under mentioned payments: -

Town Clerk's Salary	£693.00
Inland Revenue	£342.35
Christopher Day (Sir Cliff Richard Plaque)	£415.95
Shelter Maintenance Co (Marehay MW Bus Shelter)	£6.78
Lady Jowitt (Rent 3 Governor Road)	£462.50
B Wood – Postages to 30.9 2007 (£ 240.42) Balance	£101.56
SGC Technologies (Scout Building Footpath Lighting)	£252.00
STWA (3 Governor Road Ripley)	£22.85
Corporate Supplies (Office Supplies)	£129.16
PCS Edmondson (Xmas Lights)	£630.94
Total	£3057.34

2) to note the following income

Co-operative Bank Interest	£13.18
Midlands Co-op Society (Garden Comp Sponsorship)	£25.00
AVBC (Blackspot Lighting – Nether Heage)	£824.16
AVBC (Precept)	£25880.00
Total	£26742.34

3) To note the Budget Appraisal/Risk Assessment to 30 September 2007

5007 REPORT OF REPRESENTATIVE ON OUTSIDE BODIES

Councillor R Ashton reported on the items discussed at the Derwent Valley Mills Partnership held on 6 September 2007 the Minutes of which would be reported to the next meeting of Council.

RESOLVED to note the report of representatives to outside bodies.

5008 ITEMS FOR INFORMATION

Receipt of the following items was reported for the information of Members: -

- (a) AVBC Consultation Panel Questionnaire – September 2007 and May Questionnaire Results
- (b) AVBC News Release – Mayor raises over £2000 for Charities
- (c) AVBC News Release – Celebrating Ripley's History and Heritage
- (d) Meet the Command Team – Police A Division – Thursday 20 September at Christ Church Meadow Belper
- (e) Highways Agency – Stakeholder News – Issue 17

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- (f) Derbyshire County Council Young Achievers Awards 2007
- (g) AVBC – Changes to the empty charge levied on business premises.
- (h) The Code of Conduct CD – The Code Uncovered
- (i) AVBC News Release – Inspiration and ideas are just the business
- (j) AVBC News Release - Local tourism gets a boost from national advertising campaign
- (j) AVBC News Release – Help create a stir to fight cancer
- (k) AVBC News Release – Inspiration and ideas are just the business
- (l) AVBC News Release – Celebrating a centenary of scouting (Circulated)
- (m) AVBC News Release – Free business training courses
- (n) AVBC News Release – Cinderhill decision deferred
- (o) AVBC Press Release – Your chance to get involved with decision making.
- (p) Standards Board Town and Parish Standard – September 2007
- (q) Annual Meeting Mid Derbyshire CAB – 17 October 2007
- (r) AVBC Local Community Forum – Mill Hill School Ripley - 15 October
- (s) Whats On in Amber Valley – October 2007
- (t) AVBC Press Release – Fire Your Imagination
- (u) AVBC Press Release – Latest Edition of Amber Valley News Published
- (v) AVBC Press Release – Tourist Team Scoop Regional Award
- (w) DCC Flood Defence Fair Agriculture Business Centre Bakewell
–Wednesday 24 October 2007
- (x) Information Commissioners Office – Free Services CD

5009 PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during discussion of the following item of business in accordance with the provisions of the Public Bodies (Admission to Meetings) Act, 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the recommendations made in respect of Minute 5010.

5010 MINUTES OF THE CERTIFICATE OF MERIT SUB-COMMITTEE – 5 OCTOBER 2007

RESOLVED to approve the recommendations contained in the Minutes of the Certificate of Merit Sub-Committee held on 5 October 2007 as shown at Appendix 3 to these Minutes.

PRESENT

Councillors R Ashton, Mrs J N Blake, G Carlile, S D Carter, M J Godfrey, Mrs J H Gregory, M C Hooley, Mrs L Joyes, Mrs C J Manterfield, R A Phillips- Forsyth and Mrs A S Ward.

1/07 MATTERS RAISED IN PUBLIC PARTICIPATION

No members of the public were present.

2/07 APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor Mrs A S Ward be appointed Chairman of the Sub Committee for the ensuing year.

(Councillor Mrs Ward thereupon occupied the Chair)

3/07 APOLOGIES

No apologies were submitted.

4/07 DECLARATIONS OF MEMBERS INTERESTS

No declarations of interest were made by Members present

5/07 APPOINTMENT OF NEW TOWN CLERK/RFO

Members were provided with a copy of the personnel information in respect of the existing Town Clerk as follows:-

- (a) Town Clerk's Job Description
- (b) Town Clerks's Person Specification
- (c) Town Clerk's Contract

A suggested advertisement for the post was also provided to be finalised in accordance with recommendations made in respect of the three items above.

The Town Clerk had requested that when the Members had had the opportunity to read and consider all the information that the documents be finalised at an early meeting of this Sub-Committee to allow the post be advertised initially via the DALC Circular and the Local Press to allow a closing date of 31 December 2007. This would then allow interviews and the offer of an appointment to be made early in the new year to allow the flexibility the Council need in dovetailing any handover period.

RESOLVED that in accordance with the timetable suggested the Sub-Committee meet on Friday 2 November to finalise the recommendations to Council in respect of advertising for a new Town Clerk.

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PRESENT

Councillor Mrs L Joyes (in the Chair)

Councillors R P Ashton, Mrs J N Blake, G Carlile, S D Carter, M J Godfrey, Mrs J H Gregory, M C Joyes, Mrs C J Manterfield, R A Phillips-Forsyth and Mrs A S Ward.

20/2007 **MATTERS RAISED IN PUBLIC PARTICIPATION**

(a) **Planning Application AVA/2007/1222**

Two members of the public were present. The two persons lived in an adjoining property and suggested the application for discussion was flawed because a previous planning permission had approved the reception building in a different location to that shown on the plan and where the building had been constructed. It was also considered that the increase from 60 to 82 plots represented over development, no reference had been taken of the World Heritage Buffer Zone, the much increased caravan and vehicle movements because the site had moved to non-residential and the resulting increased traffic on Crich Lane to the detriment of highway safety.

21/07 **APOLOGIES**

An apology for absence was submitted on behalf of Councillor M B Gent JP.

22/07 **DECLARATION OF MEMBERS INTERESTS**

Councillor Mrs J N Blake declared a prejudicial Interest as a Member of the AVBC Planning Board

23/07 **PLANNING APPLICATION AVA/2007/1222 – SITE REDEVELOPMENT INCLUDING REFURBISHMENT OF NEW TOILET BLOCKS AND WARDEN'S COMPOUNDS, NEW HARDSTANDING AREAS, SERVICE POINTS AND ROADS AT FIRS FARM CARAVAN SITE CRICH LANE RIDGEWAY BY THE CARAVAN CLUB EAST GRINSTEAD WEST SUSSEX RH19 1VA**

RESOLVED to recommend to Council to object to this application on the grounds that:-

1) that the application should be withdrawn and resubmitted because the submitted plans do not show what has been approved on site and what has not (Reception Area seems to have an unapproved location) and

2 that if the application was processed that Reception be moved 20 yards away to the other side of the entrance road to ensure sufficient parking for arriving vehicles within the site to avoid backing up on to the highway.

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APPENDIX 3

RIPLEY TOWN COUNCIL

Minutes of the Certificate of Merit Sub-Committee held on 5 October 2007

PRESENT

Councillors R Ashton, Mrs J N Blake, G Carlile, S D Carter, M J Godfrey, Mrs J H Gregory, M C Hooley, Mrs L Joyes, Mrs C J Manterfield, R A Phillips- Forsyth and Mrs A S Ward.
Mr A England.

1/07 MATTERS RAISED IN PUBLIC PARTICIPATION

No members of the public were present.

2/07 APPOINTMENT OF CHAIRMAN

RESOLVED that Mr A England be appointed Chairman of the Sub Committee.

(Mr England thereupon occupied the Chair)

3/07 CRITERIA AND TERMS OF REFERENCE

RESOLVED 1) to note that a) the criteria for consideration of the Certificate of Merit Award had been determined by Council as follows: -

- (a) Notable voluntary service which has enhanced the life for a section of the population of the Ripley Town Council area (Ripley Heage and Ambergate)
- (b) Number of year's service.
- (c) Hours per week.
- (d) No serious or recent criminal record and

b) that the Terms of Reference be

- (a) All nominations are regarded as confidential.
- (b) To recommend to Council the most appropriate person to receive the award.
- (c) The recommendation shall be regarded as confidential until considered by Council and

2) to recommend to Council that the criteria for future years be amended to allow the award to won by an individual and their partner if thought appropriate.

4/07 PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during discussion of the following item of business as publicity would be prejudicial to the public interest by reason

of the recommended award to an individual.

5/07 2007 CERTIFICATE OF MERIT AWARD

Consideration was given to two nominations.

RESOLVED to recommend to Council that Mr Ivan Hutchinson be awarded the 2007 Certificate of Merit for his long and notable voluntary service to Ripley Scouts and the Scouts in general.