

RIPLEY TOWN COUNCIL

Minutes of the Meeting held on 27 November 2007 at the Town Hall, Ripley.

PRESENT

Councillor R A P Phillips-Forsyth (in the Chair)

Councillors R P Ashton, Mrs J N Blake, D Bowley, Mrs E A Bowley, G Carlile, S D Carter, C Cutting, M B Gent JP, M J Godfrey, Mrs J H Gregory, Mrs L Joyes, Mrs C J Manterfield, Mrs A S Ward and D A Williams.

Five members of the public were in attendance.

5011 PUBLIC SPEAKING

No person wished to speak in the public speaking section of the Agenda.

5012 APOLOGIES

An apology for absence was submitted on behalf of Councillors Miss L D Cox, I Fisher (work commitments), S D Freeborn (work commitments), M C Hooley, M C Joyes (work commitments) and D R Neilson. (work commitments).

5013 DECLARATION OF MEMBERS INTERESTS

Councillors D Bowley and Mrs E A Bowley declared a prejudicial interest in the item discussed in Minute 5028 as residents of the area.

5014 NON CONFIDENTIAL MINUTES – 30 OCTOBER 2007

RESOLVED to confirm as a correct record the Non Confidential Minutes of the Meeting held on 30 October 2007.

5015 MINUTES – APPOINTMENTS SUB-COMMITTEE – 2 NOVEMBER 2007

RESOLVED to approve the recommendations of the Appointments Sub-Committee held on 2 November 2007 as shown at Appendix 1 to these Minutes.

5016 MINUTES – PLANNING SUB-COMMITTEE – 2 NOVEMBER AND 27 NOVEMBER 2007

RESOLVED to approve the recommendations of the Planning Sub-Committee held on 2 November and 27 November 2007 as shown at Appendix 2 and 3 respectively to these Minutes.

5017 MINUTES – CHAMBER OF TRADE AND COMMERCE SUB-COMMITTEE – 30

OCTOBER 2007

RESOLVED to approve the recommendations of the Chamber of Trade and Commerce Sub-Committee held on 30 October 2007 as shown at Appendix 4 to these Minutes.

5018 MINUTES – RIPLEY BUSINESS ENGAGEMENT FORUM – 22 OCTOBER 2007

RESOLVED to receive the Minutes of the Ripley Business Engagement Forum held on 22 October 2007.

5019 ITEMS IN EXCLUSION

There were no items to be taken in exclusion.

5020 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor (Councillor R A P Phillips-Forsyth) reported that he had attended the following functions to represent the Town Council since the last meeting of the Council:-

4 Nov	Town Council Civic Service
11 Nov	Annual Remembrance Day Parade
17 Nov	Ripley Guides and Brownies Annual Bazaar
20 Nov	Funeral of Mrs Irene Warwick-Bacon MBE

It was also reported that the Deputy Town Mayor had attended the following functions to represent the Town Council since the last meeting of the Council:-

16 Nov	Official Opening of the New Science, Technology and Arts Facility at Mill Hill School.
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5021 CHRISTMAS LIGHTS 2007 - EQUIPMENT, ELECTRICITY AND STAFF PAYMENTS

RESOLVED that following consultation with the Mayor and Deputy Mayor to authorise the Town Clerk and Chief Financial Officer to pay staff and to make equipment and electricity payments as they arise before next meeting of Council subject to all payments being reported to Council.

5022 PURCHASE OF LOCAL COUNCIL RISK SYSTEM (LCRS) SOFTWARE

RESOLVED to authorise the purchase of the Local Council Risk System Software as recommended by the District Auditor at a cost of £91.87

5023 PROPOSED COMMUNITY FLOOD FAIR – AMBERGATE

The Town Clerk reported that the Borough Council had offered to co-host a two hour evening small scale Flood Fair at a venue of the Town Council's choice. The Borough Council would ensure the attendance of the Borough, County Council and Environment Agency Officers and provide the display material with the Town Council providing the venue and refreshments if thought appropriate.

RESOLVED to accept the Borough Council's offer to co-host a Flood Fair and the Town Clerk arrange a suitable date at the Methodist Schoolroom Ambergate.

5024 VALIDATION OF PLANNING APPLICATIONS FROM 6 APRIL 2008

The Town Clerk reported that from 6 April 2008 new validation arrangements will be in force when making planning applications. This is intended to dovetail with the launch of the "One App" planning application process delivered through the Planning Portal. The Borough Council have developed a Web Page which provides details of the local and national requirements for each type of planning application as follows:-

<http://www.ambervalley.gov.uk/services/environment/landandpremises/planningtownandcountry/planningapplications/Validation+Of+Planning+Applications.htm>

The consultation exercise would end on 14 December 2007.

RESOLVED to note the new validation process and to discuss this matter in detail at a future meeting of the Council when the current planning application checklists were available.

5025 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS

RESOLVED to note the information contained in the following Circular:-

- (a) Circular 31/2007
 - (i) National Salary Award for Clerk's 2007/8 and Car Allowances 2007/8
 - (ii) Ripley Town Council – Vacancy for Town Clerk
 - (iii) Governance and Accountability in Local Council's in England and Wales – A Practitioners Guide 2003
 - (iv) Non-Member Council's – dissemination of information

5026 ACCOUNTS FOR PAYMENT/INCOME

RESOLVED 1) to authorise the under mentioned payments: -

Town Clerk's Salary (Nov/Dec)	£1667.84
Inland Revenue (Nov/Dec)	£491.50
Country Books (People Places and Events Book)	£6312.00
BTH (Xmas Lights)	£124.01
Information Commissioner (Data Protection Renewal)	£35.00

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Out Framed (Cert of Merit Framing)	£34.20
P C S Edmundson (Xmas Lights)	£236.72

Harlite (Xmas Lights)	£1399.94
Lamps and Tubes (Xmas Lights)	£362.49
Arden Winch (Xmas Lights)	£61.87
Alfreton 1401 Squadron ATC (Remembrance Day)	£200.00
Myles Cooper	£35.00
Royal British Legion (Wreaths and Crosses)	£73.50
AVBC (Refuse Container – Christmas Lights)	£76.38
Seton (Xmas Lights)	£59.28
Chains and Lifting Tackle (Xmas Lights)	£408.90
Total	£11579.63

2) to note the following income

PCS Edmundson (Credit Note)	£120.01
Co-op Bank	£346.67
AVBC (Electricity Costs – Christmas Lights)	£500.00
AVBC (Books)	£36.00
Town Clerk Book sales	£223.50
Total	£1226.18

3) to note the Budget Appraisal/Risk Assessment to 31 October 2007
and

4) that the Budget proposals for 2008/2009 as detailed at Appendix 5 to these Minutes be circulated for public consultation including the Council's Newsletter and a Press Release be issued to make the public aware of the availability of the document.

(Councillors G Carlile, C Cutting, Mrs J H Gregory and D Williams asked for their vote against recommendation 4 to be recorded)

5027 ITEMS FOR INFORMATION

Receipt of the following items was reported for the information of Members: -

- a) Amber Valley News Releases
 - (i) Consultation on Cinderhill Environmental Statement
 - (ii) Don't let pets suffer on Bonfire Night
 - (iii) Make the most of your pumpkin for Halloween
 - (iv) Restaurant fined after mice infestation
 - (v) Council introduces garden waste collection service
 - (vi) Love Food, Hate Waste
 - (vii) New Leisure Centres to open
 - (b) DCC Child Car Seat Checking Events October 2007
 - (c) DCC "Be Bright at Night2 Road Safety Campaign
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- (d) CPRE Countryside Voice – Autumn 2007
 - (e) DCC "This is me Campaign"

(f) New Franchise - East Midlands Trains Launch – 11 November

5028 A610 LOWER HARTSHAY TO NOTTINGHAM ROAD SPEED LIMIT REVIEW

The Town Clerk reported that Scott Wilson the County Council external consultants had contacted the Town Council for their views on two proposed speed limit changes on the A610 in the Town Council area and had requested comments by 11 December which was before the next programmed meeting of Council.

The proposals were to reduce the section of existing National Speed Limit to a 50 mph speed limit from the existing from 40 mph near Lower Hartshay to the existing change in speed limit to 30 mph to the north west of the of the Police Headquarters roundabout and to reduce the 40mph limit to 30mph between Ripley and Codnor.

RESOLVED 1) to consider this item as an urgent matter in view of the consultation deadline

2) to inform Scott Wilson the County Council external consultants in this matter that in the absence of the current accident record for these stretches of road that this Council considers the existing restrictions appropriate and would recommend no changes being made and

3) to inform Scott Wilson that enforcement of any changes within these stretches of road would be difficult.

(Councillors D Bowley and Mrs E A Bowley having declared a prejudicial interest in this item left the meeting during the discussion and decision on the matter).

APPENDIX 1

RIPLEY TOWN COUNCIL

Minutes of the Appointments Sub Committee held on 2 November 2007

PRESENT

Councillors R Ashton, Mrs J N Blake, G Carlile, S D Carter, M J Godfrey, Mrs J H Gregory, M C Hooley, Mrs L Joyes, Mrs C J Manterfield and Mrs A S Ward.

6/07 MATTERS RAISED IN PUBLIC PARTICIPATION

No members of the public were present.

7/07 APOLOGIES

Apologies were submitted on behalf of Councillor R A Phillips- Forsyth.

8/07 DECLARATIONS OF MEMBERS INTERESTS

No declarations of interest were made by Members present

9/07 APPOINTMENT OF NEW TOWN CLERK/RFO

RESOLVED to recommend to Council that 1) the advertisement for the Town Clerk/RFO be as shown at Appendix 1 to these Minutes

2) the post be advertised in the Derbyshire Association of Local Council's Circular, the County Council Job Sheet and the Derbyshire Times for the w/e 14 December 2007

3) the closing date for applications be 11 January and the interview date be 21 January 2008

4) the Interview Panel comprise the members of this Sub-Committee and that substitute Members be allowed

5) the anticipated start date for the new Town Clerk/RFO be 1 April 2008 and the handover period be 1 April – 15 May 2008

6) the Job Description be as shown at Appendix 2 to these Minutes and

7) the Person Specification be as shown at Appendix 3 to these Minutes.

RIPLEY TOWN COUNCIL

VACANCY FOR TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER

The Council require a Town Clerk/Responsible Financial Officer on the retirement of the current post holder.

The Town Clerk/RFO will provide professional support in all aspects of the Council's work. The Council meet 10 times per year on Tuesday evenings and have four Sub-Committees who meet as required.

The Council is a Quality Council and is seeking to appoint a candidate who holds the CiLCA qualification or any other relevant qualification or a candidate who is prepared to achieve the CiLCA qualification within 6 months of appointment. Quality Status is renewable from 1 April 2008.

The Salary Scale is LC2 points 26-29 (£11.129p per hour to £12.343p per hour) dependent on qualifications and experience. The post is 14 hours per week and varies from week to week depending on meeting dates and equates generally to 10.5-12.5 hours at home (for which an allowance is paid) and 1.5-3.5 hours at the Town Hall Ripley which includes attendance on a Friday between 4.30 pm and 6.00 pm.

The current Clerk/RFO will retire not later than May 2008 therefore the start date is negotiable depending on the experience of the successful candidate. A handover period of at least one month is envisaged.

The Job Description and Person Specification are available from and applications in writing to Brian Wood Town Clerk Town Hall Ripley Derbyshire DE5 3BT. (Tel ephone 01629 584716)

Interviews are expected to be 21 January 2008.

Closing date 11 January 2008

JOB DESCRIPTION

TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER

Primary Function

The effective and efficient administration of the Council's work including its financial affairs.

Responsibilities

- 1 Preparation of agendas and reports for meetings of the Town Council, meetings of its Committees, the Annual Assembly and any other meeting called by the Council.
- 2 Attendance at meetings, preparation of Minutes and taking appropriate action on the decisions arising therefrom.
- 3 The organisation of any public meeting called by the Council.
- 4 Administration of the financial affairs of the Council including maintenance of the accounts, payment of invoices, preparation of accounts for annual audit and recovery of VAT from the Inland Revenue.
- 5 Maintaining adequate insurances on behalf of the Council.
- 6 Dealing with planning applications received from the District Council (and the County Council for County matters), taking appropriate action on any decision arising therefrom and liaising with and answering queries from the general public. At the request of a Member to report an application to the Planning sub-Committee before submitting the Council's comments. In all other cases to submit "no comments" to the Planning Authority.
- 7 Administration of the Council's annual grant aid scheme to local clubs and organisation.
- 8 Issuing Press Releases and liaison with the press.

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- 9 Ensuring adequate provision and maintenance of the Council's Notice Boards.

- 10 Liaison with the Chamber of Trade and the Christmas Lights Organiser in respect of lighting units, goods and materials purchased, labour used in repairing, positioning, erecting and dismantling the lights, storage and electricity supply. Reporting to the Christmas Lights Sub Committee and taking any action on decisions arising therefrom. To organise the annual exterior decorated property competition.
- 11 To arrange footpath maintenance as appropriate and to arrange for the annual recovery of the footpath maintenance grant from the County Council.
- 12 Administration of the Annual Garden Competition and Annual Allotment Competition.
- 13 To organise Mayoral Functions including the Civic Service, Civic Dinner and the Ripley Fair Dinner. To administer all arrangements for mayoral engagements.
- 14 To produce a Newsletter four times each year for circulation to all households in the Town Council area.
- 15 To administer the Annual Summer Entertainment Programme, seek sponsorship for the programme and publicise all events
- 16 To organise and administer the annual Remembrance Day Parade.
- 17 To maintain the Council's Web Site www.ripley-derbyshire.gov.uk.
- 18 To administer the procedures for the annual Certificate of Merit Award.
- 19 Administration of the five allotment sites in liaison with the Allotment Societies for the collection of rent and maintenance of the allotments' account. Reporting matters to the Allotment Sub Committee and taking any action or decisions arising therefrom.
- 20 Liaison and consultation with members of the public, other local town and Parish Councils, Amber Valley Borough Council, Derbyshire County Council and local groups and organisations.
- 21 Such other reasonable duties as may from time to time be assigned by the Town Council consistent with the post.

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PERSON SPECIFICATION

TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER

Essential

Desirable

Experience:	Knowledge of Committee work. Understanding of Minute taking Basic Accountancy skills	At least 5 years' experience of working In Local Government Administration, including Committee Administration. Monitoring budgets and preparing Financial statements and final accounts.
Skills:	Ability to communicate effectively, orally, In writing and electronically, and to present views positively. Ability to use Microsoft Word Ability to develop working relationships with people at all levels of an organisation. Ability to work efficiently and effectively under pressure and on own initiative Knowledge: Knowledge of all tiers of local government and their inter-relationship.	
Qualifications:		Certificate in Local Administration (CiLCA) BA(Hons) in Local Policy
Equal Opportunities:	A knowledge, awareness and commitment to equal opportunity policies.	
Other Requirements:	Maintain confidentiality relating to the work Have access to a vehicle	

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RIPLEY TOWN COUNCIL

Minutes of a meeting of the PLANNING SUB - COMMITTEE held on 2 November 2007.

PRESENT

Councillor Mrs L Joyes (in the Chair)
Councillors R P Ashton, Mrs J N Blake, G Carlile, S D Carter
M J Godfrey, Mrs J H Gregory, M C Joyes, Mrs C J Manterfield and Mrs A S Ward.

24/07 MATTERS RAISED IN PUBLIC PARTICIPATION

Six members of the public attended. Two persons spoke in support of the proposed siting of the telephone box at Nether Heage and drew attention to the poor reception for mobile phones in the area with. Three persons spoke against the proposal on the grounds of the siting, the visual impact both in terms of siting and appearance.

25/07 APOLOGIES

An apology for absence was submitted on behalf of Councillor Mrs E A Bowley, M B Gent JP and R A Phillips-Forsyth.

26/07 DECLARATION OF MEMBERS INTERESTS

Councillor Mrs J N Blake declared a prejudicial interest, as a Member of the Amber Valley Borough Council Planning Board, in the item discussed in Minute 27/07 and did not speak at the meeting.
Councillor Mrs L Joyes declared a personal interest in the item discussed in Minute 27/07
Councillor M J Joyes declared a personal interest in the item discussed in Minute 27/07

27/07 PLANNING APPLICATION AVA/2007/1300 – PROPOSED INSTALLATION OF 1 KX410 STYLE TELEPHONE KIOSK AT BENTFIELD ROAD NETHER HEAGE

RESOLVED to recommend to Council that in view of the wide divergence of views expressed by the residents attending the meeting that the residents be encouraged to request the Borough Council to determine this planning application at the Planning Committee

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APPENDIX 3

RIPLEY TOWN COUNCIL

Minutes of a meeting of the PLANNING SUB-COMMITTEE held on 27 November 2007.

PRESENT

Councillor Mrs L Joyes (in the Chair)

Councillors R P Ashton, Mrs E A Bowley, G Carlile, S D Carter, M B Gent JP,
M J Godfrey, Mrs J H Gregory, Mrs C J Manterfield and R A Phillips-Forsyth.

There were five members of the public present

28/07 PUBLIC SPEAKING

No member of the public wished to speak in the public speaking section of the Agenda.

Councillor S D Carter expressed his personal opposition to the planning application AVA/2007/1362 on the grounds of visual intrusion and environmental impact on Carr Wood and the watercourse running through the wood.

29/07 APOLOGIES

An apology for absence was submitted on behalf of Councillors S D Freeborn (work commitments) and M C Joyes (work commitments)

30/07 DECLARATION OF MEMBERS INTERESTS

Councillor S D Carter declared a personal interest in the item discussed in Minute 31/07 and indicated that whilst it was not a requirement of the Code of Conduct to leave the meeting he would be leaving the meeting during the discussion and decision on this matter.

31/07 PLANNING APPLICATION AVA/2007/1362 – CONSTRUCTION OF 3 STOREY 60 BEDROOM HOTEL INCLUDING ALTERATIONS TO CAR PARKING AND CREATION OF ADDITIONAL LANDSCAPING AT BUTTERLEY PARK INN LESLEY CRESCENT BUTTERLEY PARK RIPLEY FOR WHITBREAD GROUP PLC

RESOLVED to recommend to Council that no objections be made to this application but to express concerns in respect of the following matters:-

1) regarding the capacity of the foul sewer which may connect with the privately owned Police HQ sewer (into which Butterley Park pub is connected) and which would require protection for the water course through Carr Wood which was severely damaged when Sainsbury's was built and has only recently recovered and
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2) the run off from the car park and access road will need to be properly treated before its release into the Carr Wood watercourse in view of the comments in 1 above

(Councillor S D Carter left the meeting during the discussion and decision on this matter)

32/07 PLANNING APPLICATION AVA/2007/1403 – 53 NO. DWELLINGS AND ASSOCIATED WORKS AT LAND TO WEST OF AEROMATIC CO LTD DERBY ROAD MAREHAY FOR CREST NICHOLSON (MIDLANDS) LTD AND FLAMSTEAD INVESTMENTS BY PEGASUS PLANNING GROUP 4215 PARK APPROACH AVENUE THORPE PARK LEEDS LS 12 8GS

RESOLVED to recommend to Council that no objections be made to this application.

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APPENDIX 4

Minutes of a meeting of the CHAMBER OF TRADE AND COMMERCE LIAISON SUB-COMMITTEE held on 30 October 2007 at the Town Hall Ripley.

PRESENT

RIPLEY TOWN COUNCIL

Councillors R P Ashton, Mrs J N Blake, D Bowley, Mrs E A Bowley, G Carlile, S D Carter, M J Godfrey, Mrs L Joyes M C Joyes, Mrs C J Manterfield, R A P Phillips-Forsyth and Mrs A S Ward.

Mr B Ward

CHAMBER OF TRADE AND COMMERCE

Messrs D Clarke and S Massey

An apology for absence was received on behalf of Messrs J Davey (Amber Value) and P Maciejewski (Romac Motor Factors)

6/2007 APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor R A P Phillips-Forsyth be appointed Chairman of the Sub- Committee for the ensuing year.

(Councillor Phillips-Forsyth thereupon occupied the Chair)

7/2007 APPOINTMENT OF VICE - CHAIRMAN

RESOLVED to defer the appointment of a Vice-Chairman of the Sub- Committee for the ensuing year.

8/2007 PUBLIC PARTICIPATION

No Member of the public was present.

9/2007 DECLARATION OF MEMBERS INTERESTS

Councillor declared a personal interest in the item recorded at

10/2007 MINUTES – 23 JANUARY 2007

RESOLVED to confirm the Minutes of the Meeting of the Chamber of Trade and Commerce Liaison Sub Committee held on 23 January 2007 and to note that the recommendations contained therein were approved and adopted by the Town Council.

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11/2007 OFFICIAL SWITCH-ON 2007 CHRISTMAS LIGHTS

RESOLVED 1) to note that the Christmas Lights switch-on by the Town Mayor would be on Tuesday 4 December at 6.30 pm with the Carol Service being led by the Clergy of Ripley and the music being provided by Heage Band

2) to recommend to Council that 500 Carol sheets be provided and the back page list the 2007 Christmas Programme in Ripley

3) to recommend to Council that the lights be lit between 3.00pm and 11.00pm daily until 1 January 2008

4) to note that the Ripley Town Centre Forum had agreed a £500 contribution to the electricity costs incurred by the Town Council and

12/2007 BAND CONCERTS

RESOLVED to recommend to Council that band concerts of seasonal music be held in Ripley on Saturday 8 and 15 December between 10.00 am and 12.00 noon and that the programme include as many sessions and locations as the budget will allow.

13/2007 ADDITIONAL MARKETS

RESOLVED to note that no additional Markets were planned this year the Christmas Markets therefore were on 21 and 22 December 2007 only.

14/2007 CHRISTMAS TREE – MARKET PLACE

RESOLVED 1) to note that the Christmas tree would again be provided by Harlite Installations Ltd and would to be sponsored by Tim Godkin or Godkin Holdings

2) to recommend to Council that Mr Tim Godkin be thanked by the Council for his generosity and be invited to switch-on the Christmas Lights with the Town Mayor.

15/2007 PUBLICITY - CHRISTMAS LIGHTS AND ASSOCIATED ACTIVITIES INCLUDING LATE NIGHT SHOPPING

RESOLVED 1) to note that the Borough Council's publicity arrangements would not continue and

2) that a suitable press release be issued.

16/2007 PARKING CONCESSIONS FOR CHRISTMAS PERIOD

RESOLVED to note 1) that the Borough Council had approved 2007 Christmas parking concessions to allow free car parking in pay and display car parks in the Borough for the period 17 December 2007 - 1 January 2008 inclusive and that pay and display meters would be covered over for that period and

2) that free parking would be allowed from 4.00 pm on Tuesday the 4 December for the lights switch-on and the late night shopping event

17/2007 TRADE AND CHARITY STALLS ON THE MARKET PLACE

RESOLVED to note that other than the established approval for attendance by the Peak Rail Charity stall and the Gulliver's Kingdom Gully Mouse that no Trade franchises for the Christmas Lights Switch-on and Late Night Shopping event be considered for the Market Place.

18/2007 LATE NIGHT SHOPPING EVENT

It was reported that the Borough Council had disbanded the Town Centre Unit and the Town Centre Forum. The Town Centre Forum had been replaced by the Ripley Business Engagement Forum which had a totally different remit and would be concentrating on training for raising the skills of the workforce of Town Centre employers, shop fund environment grants and renewable energy initiatives. The staff in the Town Centre Unit had either retired or been redeployed. Whilst the Forum had a £1500 budget for Christmas activities it had been made clear that the Borough Council could not provide staff time as in previous years to assist in the organisation of the late night shopping and fun night. It was also reported that this level of funding was unlikely to continue in future years.

The Ripley Town Clerk's contract could not adsorb the work required to promote a large event. However as this was likely to be the last late night shopping and fun night run on traditional lines the Town Clerk offered to take on the administration of events tailored to the Borough Council budget figure of £1500 in the terms suggested by the Chamber Of Trade and Commerce.

RESOLVED 1) to recommend to Council:-

(i) to request the Borough Council to transfer the £1500 to the Town Council to cover the following programme of activity in respect of the Late Night Shopping event to be held on the same night as the Christmas Lights Switch-on – Tuesday 4 December 2007:- £800 – Promotion leaflets and press advertising, £400 prize money for two children's competitions organised by the Chamber of Trade and £300 for entertainment, with Derbyshire Fire Service attending on a promotional basis and the Ripley Rotary Sleigh circulating the area.

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(ii) that promotion of the Late Night Shopping Event be included in the Council's Newsletter

(iii) that no trade concessions other than the traditional children's Fairground Rides and stall

on Oxford Street be offered

(iv) to accept the offer of the Town Clerk to administratively co-ordinate the events and control the £1500 allocation

(v) that the Town Council secure the Licence from the Borough Council for the event which was on Borough Council land

2) to note that the Chamber of Trade were to co-ordinate the Oxford Street rides etc and had secured the necessary insurance cover in respect of the proposed entertainment.

19/2007 RIPLEY BUSINESS ENGAGEMENT FORUM AND FUTURE OF THIS SUB-COMMITTEE

Mr David Clarke and Mr Steve Massey expressed their concern at the situation the Traders of the Town now found themselves in with the demise of the Town Centres Team at the Borough Council. It was reported by the Chamber representatives that there were a number of outstanding matters that in the view of the Chamber were urgent and not necessarily costly which would be of great benefit to the Town.

RESOLVED to recommend to Council:

1) that the Chamber of Trade and Commerce be requested to provide the Town Council a list of the matters of concern to allow an assessment of the concerns and that the items form the basis of discussions at the next meeting in January and

2) that Councillor S Hayes the Borough Council Portfolio Member for Regeneration be invited to attend or be represented at a future meeting of the Council to clarify the future of Town Centre matters within the Borough Council.

20/2007 NEXT MEETING

RESOLVED that the next meeting be held on 22 January 2008 or on a date agreed with the Borough Council in respect of the matters raised in Minute 19/2007 above.

Income for current year 2007/2008 is estimated as :-

	£
Balance brought forward from 2006/2007	44114
Precept from Amber Valley Borough Council	51760
VAT reimbursement	3000
Miscellaneous	9126
	<hr/>
Total	£110000

Estimated Expenditure for 2007/2008 and 2008/2009

It should be noted that the estimates shown below are put forward as a basis for consultation and discussion and the instructions of Council are requested. Any amendments made will of course affect the minimum precept required:-

<u>Original</u> <u>Estimate</u> 2007/2008	<u>Item</u>	<u>Probable</u> 2007/2008	<u>Estimate</u> 2008/2009
£		£	£
1700	Mayors Allowance	1700	1750
16950	Town Clerk's Salary and NI	16950	17250
5000	Town Clerk's Gratuity	00	2625
4430	Admin Audit and Subs	4000	5500
3500	Grants to Voluntary Bodies	3250	3500
1500	Grants to Special Projects/Lottery Match Funding	00	1500
930	Amber Valley Comm Transport	930	950
23500	Christmas Lighting	23500	25000
1000	Footpath Maintenance	700	1000
3000	Environment Improvements	00	3000
2000	Blackspot Lighting	750	2800
500	Lighting Maintenance Charges	100	500
2400	Recreation/Summer Entertainment	1655	2500
2250	Insurance	2250	2500
8000	Misc/Contingency(Elections etc)	12500	7000
6500	Council Publication 2007	6500	00
900	Remembrance Day Parade/Service	850	1000
4000	Newsletter	4000	4725
550	War Memorials	750	1000
150	Bus Shelter Maintenance	150	675
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88760	TOTAL	80535	84775

SUMMARY

2007/2008

Estimated Income	£110000
<u>less</u> Probable Expenditure	£80535
Balance c/f to 2008/2009	£29465

2008/2009

Estimated Expenditure	£84775
<u>less</u> balance c/f from 2006/2007 (£29465) and other estimated income (£1535)	£31000
Minimum precept for 2008/2009	£53775

The Councils Risk Assessment policies, efficiency savings and cost savings have allowed the Council to provide additional services whilst maintaining its policy of not raising the precept above the level of inflation based on the September RPI inflation figure.

Parish	Parish Precept	Net Council Tax Base	Levy	Parish Precept increase	Council Tax Base increase	Levy increase	RPI for September of previous year
1993-1994	£27,650.00	6,027.61	£4.59				
1994-1995	£27,995.00	5,985.54	£4.68	1.2%	-0.7%	2.0%	1.8%
1995-1996	£28,695.00	6,037.88	£4.75	2.5%	0.9%	1.5%	2.2%
1996-1997	£40,740.00	6,088.14	£6.69	42.0%	0.8%	40.8%	3.9%
1997-1998	£40,740.00	6,078.67	£6.70	0.0%	-0.2%	0.1%	2.1%
1998-1999	£41,817.00	6,110.47	£6.84	2.6%	0.5%	2.1%	3.6%
1999-2000	£42,747.00	6,162.36	£6.94	2.2%	0.8%	1.5%	3.2%
2000-2001	£43,850.00	6,268.18	£7.00	2.6%	1.7%	0.9%	1.1%
2001-2002	£44,900.00	6,371.83	£7.05	2.4%	1.7%	0.7%	3.3%
2002-2003	£46,022.00	6,388.87	£7.20	2.5%	0.3%	2.1%	1.7%
2003-2004	£47,100.00	6,431.45	£7.32	2.3%	0.7%	1.7%	1.7%
2004-2005	£48,500.00	6,422.42	£7.55	3.0%	-0.1%	3.1%	2.8%
2005-2006	£49,470.00	6,427.07	£7.70	2.0%	0.1%	2.0%	3.1%
2006-2007	£50,700.00	6,478.00	£7.83	2.5%	0.8%	1.7%	2.7%
2007-2008	£51,760.00	6,504.06	£7.96	2.1%	0.4%	1.7%	3.6%

TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S RECOMMENDATION

That the estimate of expenditure for 2008/2009 be accepted and the precept be £53775 (3.9% increase based on the September 2007 RPI inflation figure) subject to the established consultation procedure.

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