



Clerk: Linda McCormick  
Tel: 01773 832211  
E-mail: clerktoripleytc@btconnect.com

10/5/11

## **May 17th 2011 ANNUAL GENERAL MEETING OF RIPLEY TOWN COUNCIL**

To: The Town Mayor and Members of Ripley Town Council

You are summoned to attend the meeting of Ripley Town Council to be held at 7.00pm on May 17<sup>th</sup> 2011 in the Council Chamber, Second Floor, Town Hall, Ripley

Yours sincerely,

*Linda McCormick*

### **AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Council Chamber.

### **PART I – NON CONFIDENTIAL ITEMS**

- 1. Apologies**
- 2. To elect a Town Mayor for the ensuing year.**
- 3. The Town Mayor to take and sign a Declaration of Acceptance of Office.**
- 4. Vote of thanks to the retiring Mayor.**
- 5. To elect a Deputy Town Mayor for the ensuing year.**
- 6. The Deputy Town Mayor to take and sign a Declaration of Acceptance of Office.**
- 7. To receive apologies for absence.**
- 8. Declaration of Members Interests.**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

### **9. Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**10. To confirm the Non-Confidential Minutes of the Meeting of the Town Council held on April 12<sup>th</sup> 2011** previously circulated

**11. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

**12. Town Mayor's Announcements and Engagements 2010/ 2011** (Previously circulated)

**13. To appoint the under mentioned Committees/Internal Auditors: -**

**(a) (a) Planning Committee** 2010 / 2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey, Cllr M C Joyes, Cllr L Joyes, Cllr S Joynes, Cllr Mrs J H Gregory, M B Gent and Cllr Ms L D Cox

**Terms of Reference:** To make recommendations to Council on planning application consultations and associated matters.

**(b) Allotment Committee** 2010 / 2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey Cllr M C Joyes, Cllr L Joyes, Cllr R Ashton, Cllr S Joynes, Cllr D A Williams

**Terms of Reference:** To make recommendations to Council on the management and supervision of allotment and associated matters of the five Council Allotment Sites.

**(c) Financial Grants Panel.** 2010 / 2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey, Cllr M C Joyes, Cllr RAP Phillips-Forsyth, Cllr Mrs E A Bowley, Cllr I Fisher and Cllr Ms L D Cox

**Terms of Reference:** To make recommendation to Council on the allocation of grants within the approved Budget for the year.

**(d) Certificate of Merit Committee.** 2010 / 2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey, Cllr M C Joyes, Cllr RAP Phillips-Forsyth, Cllr Mrs E A Bowley, Cllr M C Hooley and Cllr Ms L D Cox and Independent member Mr T England

**Terms of Reference:** To recommend to Council the Annual Certificate of Merit winner having considered the nominations submitted following public advertisement.

**(e) Events Committee** 2010 / 2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey, Cllr M C Joyes, Cllr L Joyes, Cllr R P Ashton, Cllr C J Manterfield, Cllr Ms L D Cox, Cllr Mrs J H Gregory, Cllr S D Freeborn

**(f) To confirm the appointment of two Internal Auditors** to inspect the Councils Accounts on a twice-yearly basis.

**14. Appointment of Representatives to Outside Bodies:** (current representative(s) in brackets)

**(a)** Derbyshire Association of Local Councils Executive Committee (2010 / 2011 Mayor Cllr Mrs A S Ward )

**(b)** Ripley and District Heritage Trust. (2010/2011 Mayor Cllr Mrs A S Ward, Deputy Mayor Cllr M J Godfrey)

**(c)** Ripley and District Town Twinning Association (2010 / 2011 Mayor Cllr Mrs A S Ward)

**(d)** Waingroves Community Association (2010 / 2011 Cllr RAP Phillips-Forsyth, Cllr D Bowley)

**(e)** Heage Windmill Society (2010 / 2011 Mayor Cllr Mrs A S Ward)

- (f) Ripley Business Engagement Forum (2010 / 2011 Cllr RAP Phillips-Forsyth, Cllr S Joynes, Cllr R P Ashton and Cllr Mrs E A Bowley )
- (g) Amber Valley Local Plan Forum (2010 / 2011 Mayor Cllr Mrs A S Ward, Cllr RAP Phillips-Forsyth)
- (h) Cinderhill Liaison Group (2010 / 2011 Mayor Cllr Mrs A S Ward, Cllr M C Joyes)
- (j) Amber Valley Access (2010 / 2011 Councillor Mrs C J Manterfield)
- (k) Police Parish Council Liaison Meeting (2010 / 2011 Mayor Cllr Mrs A S Ward, Cllr M C Joyes)
- (l) William Holmes Court Almshouses and the Ernest Joseph Ellis Fermor Charity (Cllr Mrs E A Bowley, Cllr I Fisher to 2010)
- (m) Amber Valley Parish Liaison Committee (2010 / 2011 Mayor Cllr Mrs A S Ward, Cllr M C Joyes)
- (o) Derwent Valley Mills Partnership (2010 / 2011 Cllr R P Ashton)
- (p) Derwent Valley Line Community Rail Partnership (2010 / 2011 Cllr R P Ashton)
- q) Ripley Regeneration Board (2010 / 2011 Cllr R P Ashton)

**15. Report of the Town Clerk on: -**

- a) Skips joint venture with AV Housing, locations and date (report previously circulated)
- b) Derbyshire County Council Youth Services Ripley Leisure Centre expenditure details
- c) Blend report regarding grant expenditure details
- d) Crossley Park Bands application approved and list of dates (list previously circulated)
- e) Request for more allotments quoting the Small Holdings and Allotments Act
- f) Best kept garden and allotment competition judging date July 2<sup>nd</sup> 2011
- g) Training Sessions: Chairmanship 16/07/11 Hulland Ward and Law and Good Practice 27/07/11 Wingerworth

**16. Accounts for payment/Income** cheques to be approved and signed and End of year Finance Report previously circulated and sign Audit Form

<b>Cheque No</b>	<b>Payee</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
503463	L McCormick Clerks salary plus PAYE costs Chq 503464	£1034.72		£1034.72
503465	Amber Valley Borough Council monthly Office Rent	£480.00		£480.00
503466	Scouts Christmas Lights Electricity	£45.00		£45.00
503467	Staples stationery	£118.00	£23.60	£141.60
503468	Royal Mail Newsletter Delivery	£823.74	£164.75	£988.49
D/D	BT Clerks Internet Services	£105.00	£21.00	£126.00
	Totals	£2606.46	£209.35	£2815.81
<b>Income</b>				
	Amber Valley Borough Council Precept 50%	£45425.00		£45425.00

**17. Planning Applications** separate sheet previously circulated

**18. Items for Information:-** General 22/2011 - General 23/2011 – General Circular 25/2011 – General Circular 26/2011 –Training Circular 27/2011 –

**PART 2 – CONFIDENTIAL ITEMS** None

**19. Date for next Meeting: Monthly Town Council Meeting June 21st 2011 at 7.00pm**