



May 5<sup>th</sup> 2010

**May 11<sup>th</sup> 2010 ANNUAL GENERAL MEETING OF RIPLEY TOWN COUNCIL**

To: The Town Mayor and Members of Ripley Town Council

You are summoned to attend the AGM of Ripley Town Council to be held at 7.00pm on **May 11<sup>th</sup> 2010** in the Council Chamber, Second Floor, Town Hall, Ripley

Yours sincerely,

Linda McCormick

**AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Council Chamber.

**PART I – NON CONFIDENTIAL ITEMS**

- 1. To elect a Town Mayor for the ensuing year.**
- 2. The Town Mayor to take and sign a Declaration of Acceptance of Office.**
- 3. Vote of thanks to the retiring Mayor.**
- 4. To elect a Deputy Town Mayor for the ensuing year.**
- 5. The Deputy Town Mayor to take and sign a Declaration of Acceptance of Office.**
- 6. To receive apologies for absence.**
- 7. Declaration of Members Interests.**

**(a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

**(b)** Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

**8. Public Speaking – (10 Minutes)**

**(a)** A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the

item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

**(b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

**(c)** Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**9. To confirm the Non-Confidential Minutes of the meeting held on 21st April 2009 and Events Committee Recommendations for 2010: Committee meeting held May 4<sup>th</sup> 2010 for the Spring Event May 30<sup>th</sup> 2010** (Previously circulated)

**10. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

**11. Town Mayor's Announcements and Engagements 2009 / 2010** (Previously circulated)

**12. To appoint the under mentioned Committees/Internal Auditors: -**

**(a) Planning Committee**

**Terms of Reference:** To make recommendations to Council on planning application consultations and associated matters.

**(b) Allotment Sub Committee**

**Terms of Reference:** To make recommendations to Council on the management and supervision of allotment and associated matters of the five Council Allotment Sites.

**(c) Chamber of Trade and Commerce Sub-Committee**

**Terms of Reference:** To make recommendations to Council on matters raised with and by the Chamber of Trade and Commerce in Ripley including the annual Christmas Lighting display in the Town

**(d) Financial Grants Panel.**

**Terms of Reference:** To make recommendation to Council on the allocation of grants within the approved Budget for the year.

**(e) Certificate of Merit Sub Committee.**

**Terms of Reference:** To recommend to Council the Annual Certificate of Merit winner having considered the nominations submitted following public advertisement.

**(f) To confirm the appointment of two Internal Auditors to inspect the Councils Accounts on a twice-yearly basis.**

- 13. Appointment of Representatives to Outside Bodies:** (current representative(s) in brackets)
- (a) Derbyshire Association of Local Councils Executive Committee (Councillor R A P Phillips –Forsyth)
  - (b) Ripley and District Heritage Trust. (Councillors D Bowley and Mrs J N Blake)
  - (c) Ripley and District Town Twinning Association (Councillor R A P Phillips Forsyth)
  - (d) Waingroves Community Association (Councillors I Fisher and M C Hooley)
  - (e) Heage Windmill Society (Councillor Mrs A S Ward)
  - (f) Ripley Business Engagement Forum (Councillors M J Godfrey and RAP Phillips-Forsyth)
  - (g) Amber Valley Local Plan Forum (Councillors R P Ashton and Mrs D Bowley)
  - (h) Cinderhill Liaison Group (Councillor S D Carter and Mrs A S Ward)
  - (j) Amber Valley Access (Councillor Mrs C J Manterfield)
  - (k) Police Parish Council Liaison Meeting (Councillor R A P Phillips-Forsyth and Councillor R P Ashton)
  - (l) William Holmes Court Almshouses and the Ernest Joseph Ellis Fermor Charity (Councillors I Fisher and S M Daley 2006/2010)
  - (m) Amber Valley Parish Liaison Committee (Councillor R A Phillips-Forsyth and Councillor R P Ashton)
  - (o) Derwent Valley Mills Partnership (Councillor R P Ashton)
  - (p) Derwent Valley Line Community Rail Partnership (Councillor R P Ashton)
- 14. Events Committee Recommendations for 2010: Committee meeting held May 4<sup>th</sup> 2010 for the Spring Event May 30<sup>th</sup> 2010** Recommendations as per the minutes previously circulated:
- Ice Cream seller to be confirmed
  - Advertise in the RTC May Newsletter, Press, and Amber Sound also on the RTC web site
  - Propose to ask Loz Phillips to make a wooden structure for the day to attach the children's paintings round the well and to organise the well blessing, the prizes for the painting competition ordered, costs to date £1747.00 less income from stall holders £100.00.
  - The Autumn Event to be a Table Top Sale and Entertainment the Clerk is investigating possible indoor venues and teas, coffees snacks to be available for sale and possible dancers and entertainment opening 10.00am till 2.00pm, set up 9.00am and clearing up till 3.00pm.

**15. Report of the Town Clerk on: -**

- a) Presentation "cheque" for Ripley Music Festival
- b) Bands in Crossley Park
- c) Allotment Best Kept Garden and Allotment Competition judging date June 26<sup>th</sup> 2010
- d) Power of Well Being Training confirmation of attendees
- e) AV Footpath No 56 response from Cllr Cox
- f) Temporary Road Closure High Holborn Road Codnor

**16. Accounts for payment/Income** cheques to be approved and signed arrange meeting to sign off the accounts on receiving back from the Auditor as the Audit Commission have brought forward the accounts inspection date.

| <u>Cheque No</u> | <u>Payee</u>  | <u>£</u>        | <u>VAT</u>     | <u>Total</u>    |
|------------------|---|-----------------|----------------|-----------------|
| 502971           | William Holmes Alms Houses                              | £500.00         |                | £500.00         |
| 502972           | Ripley Music Festival                                   | £2000.00        |                | £2000.00        |
| 502973/4         | L McCormick Clerks Salary PAYE Costs                    | £889.35         |                | £889.35         |
| 502975           | AVBC Postage and Copying                                | £83.95          |                | £83.95          |
| 502976           | Staples Direct stationery                               | £92.92          | £16.26         | £109.18         |
| 502977           | DCTP Power of Well Being Training Cllr Freeborn         | £15.00          |                | £15.00          |
| D/D              | BT Internet   | £105.00         | £18.38         | £123.38         |
| 502978           | 1 <sup>st</sup> Ripley Scout Group donation to lighting | £45.00          |                | £45.00          |
| 502979           | Amber Sound FM Live Broadcast                           | £499.00         | £87.33         | £586.33         |
| 502980           | Standard Industries inspecting lighting columns         | £716.00         | £125.30        | £841.30         |
| 502981           | Mayor's Allowance                                       | £1750.00        |                | £1750.00        |
| 502982           |   | 189.64          |                | 189.64          |
|                  | <b>Total</b>  | <b>£6885.86</b> | <b>£247.27</b> | <b>£7133.13</b> |

| <u>Income</u> |              |  |                  |
|---------------|--------------|--|------------------|
|               | Precept      |  | £45425.00        |
|               |              |  |                  |
|               | <b>Total</b> |  | <b>£45425.00</b> |

**17. Porterhouse recreational area land update**

**18. Planning Applications** separate sheet previously circulated

**19. Items for Information:-**

- Clerk & Councils Direct
- Rural Action Derbyshire Training for responsibility for Play Area June 10<sup>th</sup> 2010
- Amber Valley Play Partnership
- Christmas Plus Anchor Point Testing
- Kompan Playgrounds
- SMP Outdoor Fitness
- Camlen Fabrications Ltd
- Lowland Derbyshire Biodiversity Partnership 2009 – 10 Progress Report
- The Clerk Magazine
- SLCC Courses
- Peak District May e-bulletin
- Derbyshire and Derby Minerals Core Strategy Key Issues and Options Report
- CPRE Members Guide and Countryside Voice
- Note Minerals Core Strategy

**20. Date for next Town Council Monthly Meeting June 15<sup>th</sup> 2010 7.00pm**